



SAVANNAH **AUTISM** CONFERENCE

Continuing Education Instructions

Georgia Southern University

Georgia Southern University has approved our program for up to 1.1 contact hours.

How do I indicate attendance?

- ***SIGN IN TO EACH SESSION YOU ATTEND or credit will not be given.***
 - Find the sign-in sheets in the room the session is being held. Find your name on that sheet. Sign-in next to your name, and place a check mark in the column labeled “GSU” to indicate you are receiving a CEU from Georgia Southern University.
- You must track your session attendance on your **REQUEST FOR CERTIFICATE**. For each session you attend, please mark or initial next to the session.
- We will use your **REQUEST FOR CERTIFICATE** to total your hours.
- Please turn in your **REQUEST FOR CERTIFICATE** to conference staff at the CEU table end of the conference on Friday.

How will I receive my Certificate?

- Fill out the top part of the **REQUEST FOR CERTIFICATE** (use legible print).
- Return **REQUEST FOR CERTIFICATE** and **EVALUATION FORM** at the CEU table prior to leaving the conference.
- Matthew Reardon Center staff will cross reference your **REQUEST FOR CERTIFICATE** with the signatures from the session, and confirm the number of hours.
- Matthew Reardon Center will then send copies of **REQUEST FOR CERTIFICATE** and summary of evaluation forms to Georgia Southern.
- Georgia Southern will issue final certificate.
 - Certificates will be mailed to the address indicated.

QUESTIONS: Matthew Reardon Center for Autism: 912-355-9098 Georgia Southern University:912-478-5993